



Summary Minutes

System Expansion Committee Meeting January 10, 2019

Call to order

The meeting was called to order at 1:30 p.m. by Committee Chair Claudia Balducci, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

Roll call of members

Chair	Vice Chair
(P) Claudia Balducci, King County Councilmember	(A) Kent Keel, University Place Mayor

Board Members	
(P) Nancy Backus, Auburn Mayor	(P) Rob Johnson, Seattle Councilmember Dave
(P) David Baker, Kenmore Mayor	(P) Upthegrove, King County Councilmember
(P) Dave Earling, Edmonds Mayor	(P) Victoria Woodards, Tacoma Mayor

Jane Emerson, Board Coordinator, announced that a quorum of the Capital Committee was present at roll call.

Chair Balducci announced that she has approved Boardmember Woodards request to attend the meeting by phone.

Report of the Chair

Committee Chair Balducci welcomed everyone to the first meeting of the System Expansion Committee. She stated that the Board took action in 2018 to update its committee structure and to establish new committee responsibilities and delegated authority.

The System Expansion Committee will be overseeing the agency's capital projects that expand the transit system. This includes reviewing construction activities and risks, strategies for project development and delivery, and reviewing contracts, external engagement, and claims related to those projects. In November and December, the committee will review the system expansion project budgets for recommendation to the new Finance and Audit Committee.

The Board has delegated the System Expansion Committee with \$50 million of transactional authority to approve contact awards and agreements. This committee could approve agreements with a value of up to \$50 million with jurisdictions for the provision or purchase of services, supplies, materials and equipment, or agreements related to governmental approvals and mitigation requirements. The full Board would still approve agreements that establish direction on how to implement the regional transit plan or that are outside normal government functions.

CEO Report

MVET Legislation

CEO Peter Rogoff stated that last week Tim Eyman announced that he has submitted enough signatures for I-976, his initiative to the legislature regarding motor vehicle excise tax collections. The

Secretary of State's office is currently reviewing the submissions. If enacted, the measure would eliminate a projected \$6.95 billion in Sound Transit MVET revenues forecasted through 2041; however, the scope of the financial impact would be much greater than that. If enforced, the initiative contains provisions that seek to mandate Sound Transit to change the use of local taxes from funding voter-approved transit projects and services to the retirement of previously issued bond debt and TIFIA loans up to 40 years earlier than required in the bond and loan agreements.

Sound Transit is analyzing the scope of the further reduction in the agency's funding sources and financial capacity that would result from diverting tax revenues to retiring debt, early, as well as from reduced borrowing available under a lower tax revenue base, and from having to pay higher interest rates. The initiative would divert a significant amount of tax revenues from implementing voter-approved transit projects. The projects cannot be built as planned without the revenue and financial capacity provided by the motor vehicle tax.

Impact of the Government Shut Down

Mr. Rogoff commented on the federal shutdown and how it might affect Sound Transit's projects and services. As a federal grantee, the agency cannot receive reimbursements of federally eligible expenditures while the government is shut down. The shutdown could also affect advancing federally funded expansion projects should the staff of the Federal Transit Administration (FTA) not be available to review documentation and provide necessary approvals.

External Engagement

Mr. Rogoff shared a highlights of the work in external arenas to advance projects.

On the Eastside, the bus rapid transit (BRT) projects are kicking off 2019 with three Elected Leadership Groups meetings in January and February, culminating with recommendations to the Sound Transit Board on project refinements to carry in to environmental review starting in March. The SR 522 BRT project will begin the next round of public engagement along the corridor this month, with drop-in sessions in Kenmore and Shoreline as well as an online open house to solicit feedback on the refined project prior to Board action. Earlier this week, staff updated the Mercer Island Chamber on East Link construction progress. Staff will update the Bellevue City Council in late-February.

In the South Corridor, staff is working with the cities of Federal Way and SeaTac to finalize transit way agreements for the Federal Way Link Extension. External engagement for the Sounder Capacity Expansion Program will get started in February with a community survey, stakeholder interviews, and an elected officials Leadership Forum.

Stakeholder and elected leadership meetings for the Tacoma Dome Link Extension are being planned for February. As staff is preparing environmental work for the project this spring, they will be in front of city councils and community groups on the alternatives that will advance into the environmental process. Earlier today staff updated the Joint Municipal Action Committee in Tacoma on Sound Transit work in the city, including the Hilltop Tacoma Link Extension and the Tacoma Dome Link Extension. On Saturday, Sound Transit is hosting a meeting with Eastside neighbors to discuss the contractor's construction staging area for the Hilltop Tacoma Link Extension.

The West Seattle and Ballard Extensions Stakeholder Advisory and Elected Leadership Groups each have three more meetings planned for this spring, leading to a recommendation to the Sound Transit Board on what to study further in the EIS. In February, the project will continue the robust external engagement work with a month long public engagement process that includes three open houses and community workshops along the alignment.

Mr. Rogoff said he will be briefing the Edmonds City Council next week on all Sound Transit projects in the North Corridor, including the work to get started on the Edmonds and Mukilteo Access projects. As

the agency prepares for early work on the Lynnwood Link Extension construction, staff will be briefing the city councils of Lynnwood, Mountlake Terrace, and Shoreline.

Alaskan Way Viaduct Closure

Mr. Rogoff commented on the permanent closure of the Alaskan Way Viaduct which will occur tomorrow evening and the three-week closure of SR-99. Sound Transit staff have been closely engaged with its partner agencies in preparing for this challenging period. This has included participating in biweekly interagency operations and communications meetings and a number of news conferences.

Transit is a good option during the closure, which means trains and buses will be more crowded than usual and buses are expected to be delayed by congestion. Another option is to travel during non-peak hours if possible. People looking for tips on commuting can visit WSDOT's Realign99 webpage.

Public comment

Alex Tsimerman, Stand Up America

John Niles

David Lange

Business items

Items for Committee final action

December 13, 2018, Capital Committee minutes

It was moved by Boardmember Johnson, seconded by Boardmember Backus, and carried by unanimous vote that the minutes of December 13, 2018, Capital Committee Meeting be approved as presented.

Motion No. M2019-01: Authorizing the chief executive officer to execute a construction reimbursement agreement with the City of Mountlake Terrace for elements of work to be constructed by the City to facilitate the construction of the Lynnwood Link Extension in the amount of \$379,956, with a 10% contingency of \$37,996, for a total not-to-exceed agreement amount of \$417,952.

Rod Kempkes, Executive Director Lynnwood Link Extension, and Gwen McCullough, Project Manager, presented the staff report. The action would execute a construction agreement with the City of Mountlake Terrace for elements of work to be constructed by the City as part of their 236th Street Roadway Improvements project.

This agreement allows for city construction of underground and roadway improvements related to the Mountlake Terrace light rail station, and reimbursement to the City of Mountlake Terrace for increased scope to add the selected elements for the construction of the Lynnwood Link Extension as a change order. The agreement will achieve efficiencies, minimize construction risks, and avoid rework for both parties.

It was moved by Boardmember Earling, seconded by Boardmember Johnson, and carried by unanimous vote that Motion No. M2019-01 be approved as presented.

Motion No. M2019-02: Authorizing the chief executive officer to execute a lease agreement with 23120 56th Ave, LLC to provide temporary commuter parking spaces at 23120 56th Ave, Mountlake Terrace, WA for an initial six month period and continuing on a month-to-month basis thereafter for an additional twelve months if necessary, for a total authorized agreement amount not to exceed \$1,104,000.

Janni Baugh, Real Property Project Manager, presented the staff report. This action allows for the first phase of temporary replacement parking in the City of Mountlake Terrace for construction of the Mountlake Terrace Transit Center park-and-ride.

The park-and-ride has 220 surface lot spaces that will be impacted during construction. The Lynnwood Link Extension's record of decision requires Sound Transit to maintain parking spaces during construction. This motion includes a lease agreement with the owner of the property for interim temporary replacement parking until the second phase of temporary parking has been constructed.

The 18-month total duration of this lease includes an initial 6-month period and thereafter on a month-to-month basis for up to 12 months. The owner has agreed to demolish the existing building on the property in advance of the lease term. Sound Transit will reimburse the owner for the demolition in a lump sum amount of \$240,000.

Chair Balducci asked why there will be two temporary parking locations. Ms. McCullough explained that the agency is in the process of acquiring property adjacent to the transit center for temporary parking. However, the timeframe for the acquisition of properties will not accommodate the contractor's schedule. This action will provide interim temporary parking until the temporary parking adjacent to the station is completed.

It was moved by Boardmember Earling, seconded by Boardmember Backus, and carried by unanimous vote that Motion No. M2019-02 be approved as presented.

Items for recommendation to the Board

Motion No. M2019-03: Authorizing the chief executive officer to (1) execute an agreement with the City of Federal Way for project administration to provide expedited permitting, design, design review, and construction services for the Tacoma Dome Link Extension and (2) execute Task Order 1 in the amount of \$45,936 with a 10% contingency of \$4,594, for a total authorized agreement amount not to exceed \$50,530.

Curvie Hawkins, Executive Director Tacoma Dome Link Extension, and Claire Chase, Project Manager, presented the staff report. This action is to execute a project administration agreement between Sound Transit and the City of Federal Way and the first task order under the agreement. The agreement will be active for the life of the project through planning, design/engineering, and construction. Sound Transit will work with the City early and often to streamline permitting, design, engineering, and other services.

The reimbursable costs are for time spent that is not otherwise the City's responsibility to undertake, is not in the ordinary course of business in order to expedite the TDLE project, and is directly related to the project. The agreement was passed by the City of Federal Way Council on January 2, 2019.

Task Order 1 is the first action under this agreement. Staff has negotiated a scope/schedule/budget with the City. The task order is designed to run through the completion of the alternatives development phase, which is anticipated to be completed in June 2019.

It was moved by Boardmember Woodards, seconded by Boardmember Backus, and carried by unanimous vote that Motion No. M2019-03 be forwarded to the Board with a do pass recommendation.

Motion No. M2019-04: Authorizing the chief executive officer to execute a contract amendment with HNTB Jacobs Trusted Design Partners (a Joint Venture of HNTB Corporation and Jacobs Engineering Group, Inc.), HNTB Corporation, and Jacobs Engineering Group, Inc., to provide conceptual engineering and preliminary engineering services for the NE 130th Street Infill Station project in the amount of \$2,561,477, with a 10% contingency of \$256,148 totaling \$2,817,625, for a new total authorized contract amount not to exceed \$106,564,974.

John Evans, HCT Development Manager; John Sleavin, Executive Technical Advisor; and John Weston, Corridor Operations Director, presented the staff report. The action is to execute a contract amendment with HNTB Jacobs Trusted Design Partners. The contracting team is currently performing the work on the Lynnwood Link Extension. This action would add to the contract to cover conceptual engineering

and preliminary engineering for the NE 130th Street Infill Station project. Amending the existing contract will gain efficiencies by using the existing knowledge base on the project.

This effort will inform a future Board decision on whether to advance the project into final design and construction concurrent with the Lynnwood Link Extension. In addition to advancing the station to 30 percent design, this change order allows project resources to complete constructability analyses for development options to minimize or eliminate single-tracking and other service disruptions that might occur if the station is constructed during the same time as the Lynnwood Link Extension.

With the Board's approval of this action, staff expects to complete conceptual design next quarter, preliminary engineering by the third quarter, and staff would return to the Board in the fourth quarter to consider whether to advance the project into final design.

It was moved by Boardmember Backus, seconded by Boardmember Johnson, and carried by unanimous vote that Motion No. M2019-04 be forwarded to the Board with a do pass recommendation.

Reports to the committee

None.

Executive session

None.

Other business

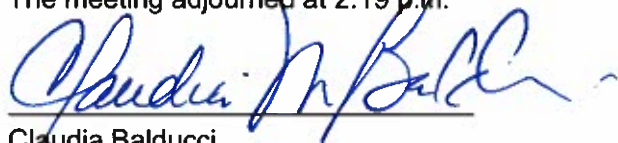
None.

Next meeting

Thursday, February 14, 2019
1:30 to 4:00 p.m.
Ruth Fisher Boardroom

Adjourn

The meeting adjourned at 2:19 p.m.



Claudia Balducci
System Expansion Committee Chair

ATTEST:



Kathryn Flores
Board Administrator

APPROVED on February 14, 2019, JE